

## **VACANCY ANNOUNCEMENT**

**Announcement Number: 034/05**

**OPEN TO:** All Interested Applicants

**POSITION:** Radio Technician, FSN-7, FP-7

**OPENING DATE:** August 18, 2005

**CLOSING DATE:** August 31, 2005

**WORK HOURS:** Full-time 40 hours/week; Irregular work schedule

**SALARY:** FM/MOH/NOR US \$ 30,878 p.a.  
(Starting salary - Position Grade: FP-7)

Ordinary Resident: Euro 15,886 p.a.  
(Starting salary - Position Grade: FSN-7)

**NOTE: ALL ORDINARILY RESIDENTS APPLICANTS MUST BE RESIDING IN COUNTRY AND HAVE THE REQUIRED WORK AND/OR RESIDENCY PERMITS TO BE ELIGIBLE FOR CONSIDERATION.**

Mission employees may not apply for vacant position during probationary period.

The U.S. Embassy in Athens is seeking an individual with the required residency/work permit in country for the position of **Radio Technician** at the **Transmitting Station (TS)** in **Afandou/Rhodes, Greece**.

### **BASIC FUNCTION OF POSITION**

Incumbent will be required to operate and maintain a Harris DX600 medium wave transmitter, antenna system and RF distribution system at the Greece Relay Station's Rhodes Transmitter Plant. In addition, install, operate, and maintain sophisticated electronic equipment used for the control and delivery of audio and data signals. The incumbent is under the general direction of a supervisory lead technician. Work is accomplished on day shift, or emergency overtime at irregular hours, as needed. This is a non-supervisory position.

### **QUALIFICATIONS REQUIRED**

**NOTE:** All applicants are instructed to address each selection criterion detailed below with specific and comprehensive information supporting each criterion.

- High school completion (six years) **plus** graduation from a 3-year course of study in electronics at a school or technical institute are required.
- Minimum four years of experience in the operation and maintenance of radio broadcasting systems is required.
- Level III English language ability (good working knowledge) is required.
- Level IV Greek language ability (native) is required.
- Skills for mechanical work are required.
- Knowledge of radio broadcasting theory, technology and of digital techniques is required.
- Familiarity with multi-transmitter Plant operations, and maintenance procedures is required.
- Ability to a) use laboratory type test, measuring instruments and various mechanical tools and b) perform moderately heavy lifting, pulling and carrying of equipment weighing up to 18 kilograms and occasionally lift or pull heavy cables and equipment weighing more than 23 kilograms are required.

### **SELECTION PROCESS**

When equally qualified, Eligible Family Members and U.S. citizens with Veterans preference "points" will be given preference. Therefore, it is essential that all candidates address the required qualifications above in the application.

### **ADDITIONAL SELECTION CRITERIA**

1. Management will consider nepotism/conflict of interest, budget or visa/resident status, and eligibility for security clearance in determining successful candidacy.
2. Current employees serving a probationary period are not eligible to apply.
3. AEFMs who currently hold a FMA appointment or other NORs who are currently employed under a Personal Services Agreement are ineligible to apply for advertised positions within the first 90 calendar days of that appointment.

**If your application package does not provide all the information requested, you will be considered ineligible for the job.**

### **HOW TO APPLY**

Interested candidates for this position should submit the following:

1. Application for Federal Employment (SF-171 or OF-612); **OR**
2. A current resume.
3. Candidates who claim U.S. Veterans preference must provide a copy of their Form DD-124 with their application.
4. Any other documentation (e.g., essays, certificates, awards, copies of degrees earned) that addresses the minimum requirements of the position as listed above.

**Applications which are incomplete will not be considered.**

### **JOB INFORMATION**

In order to apply for vacancies **all** applicants **must** provide the information outlined below:

1. Announcement number
2. Title and grade of the position for which you are applying.

### **PERSONAL AND EDUCATIONAL INFORMATION**

1. Full name, mailing address and day phone numbers, including area code.
2. Social Security Number (if applicant is a U.S. citizen).
3. Country of citizenship.
4. Veterans' preference (proof of eligibility required).
5. Name, city and state of last high school attended and date of diploma.
6. Name and state of colleges and universities attended, major fields of study, type and year of any degrees received.

### **WORK EXPERIENCE AND OTHER QUALIFICATIONS**

In addition, applicants ***must*** provide information on their work experience, both paid and non-paid, that is ***related*** to the position for which they are applying, including:

1. Job title.
2. Duties and accomplishments.
3. Employer's name and address.
4. Supervisor's name and telephone number ( indicate if we may contact your current supervisor.)
5. Starting and ending dates of employment (month and year)
6. Hours worked per week
7. Salary
8. Any other qualifications, including job-related: training (title and date of course); skills (e.g., languages, typing speed, tools, machinery, computer software/hardware); current licenses; or honors, awards and special accomplishments (e.g. honor societies, publications).

### **ADDITIONAL INFORMATION**

All applicants must submit information that addresses the required qualifications.

**Applications which are incomplete will not be considered.**

### **WHERE TO APPLY**

**You may hand deliver your application/resume to the Reception area of the Embassy by 5 p.m. on the closing date, fax, mail or e-mail it.**

All applicants will be notified in writing of the results of the consideration given their application approximately six to eighth weeks after the closing date of the announcement.

### **SUBMIT APPLICATION TO**

Human Resources Office  
Attention: Sarah Penhune  
American Embassy  
101 60 Athens

### **POINT OF CONTACT**

Name: Georgia Papadimatou  
Telephone: 210 720-2238  
FAX: 210 720- 2197

### **DEFINITIONS**

1. Eligible Family Members (EFMs): U.S. citizen spouse or U.S. citizen child (under the age of 21) as referred to in 6 FAM 111.3, paragraph R, (1) who is at least age 18, in either case, is on the travel orders of a U.S. citizen Foreign or Civil service

- employee or military service member permanently assigned to or stationed at a U.S. Foreign Service post or establishment abroad and under Chief of Mission authority.
2. **Members of Household (MOH):** Foreign born spouses, dependent children, unmarried partners of the same and opposite sex, parents, other relatives or adult children declared to the Chief of Mission who fall outside the Department's current legal and statutory definition of EFM.
  3. **Ordinarily Resident (OR):** A citizen of the host country or a citizen of another country who has shifted the main residency focus to the host country and has the required work and/or residency permit for employment in country.
  4. **Not-Ordinarily Resident (NOR):** A non-host country citizen (U.S. citizen) who, although legally resident in a host country, is not permanently resident. U.S. citizen EFMs and Members of Household country of FS, GS, and Military Personnel officially assigned to post are generally the only individuals who are NOR and are eligible to work under host country law.

**CLOSING DATE FOR THIS POSITION: August 31, 2005**

An Equal Opportunity Employer